

250th Committee Meeting Minutes

December 8, 2015

Present: Penny, Laura, Annie, Brian, Scott, Frank, Marion, Tricia, Jan. Cary Brown attended to speak about the Time Capsule project and Erik Sawtelle, representing the AG Commission sat in on the July 16th discussion.

The meeting was called to order at 9:00am.

1. Minutes from November meeting were approved as amended
2. July 16th Update including Erik Sawtelle's input on the breakfast/lunch in the park: There was a long involved discussion on what the July 15-17th weekend will look like. Scott mentioned that Police Chief is interested in setting up a food stand at lunch time on Saturday. Erik suggested that there were many questions to be answered before he could ask the Ag. Commission to commit to anything. One big question is what we as a committee are looking for in the food service; are we looking to make a profit for the committee, the vendors, or just provide a day of events? Laura suggested that we just want "a day in the park".

Erik suggested and some committee members agreed that extending the Saturday events to early evening made sense. Others objected saying with the parade and everything else we would be too tired to do anything ourselves. It was decided that Marion would approach the Church bar-b-que chairperson (Marianne Banks) to see if they might be willing to put on a dinner Saturday evening, possible moving their June bar-b-que. Erik did not think the Ag. Commission would be interested in doing a dinner.

The Sunday schedule is set as follows: 9-12 Militia demonstrations/tours of encampment

12-2 bring your own picnic in the park with concert

(Frieze Brothers Band (Charlie Jennison)

3 militia leaves/ weekend concludes

PARADE: Brian reported that he is still encountering trouble finding a parade front band, but will persevere. Frank has been in contact with the bagpipe group and is working out details.

Scott met with the Police and fire chiefs for an initial discussion on safety and logistics. He will meet with them again in January. Some topics of concern are: police and traffic coverage for the parade (\$750 estimate), militia will need a burn permit, sprinklers need to be protected and turned off, porta potties, parking logistics including designated handicap spots, power for vendors, insurance for vendors and Police food service (Flagg Hill?), evacuation in case of severe weather or security issues, and training of committee members to deal with either, ambulance availability, cannon firing issues. We need "go-to group" and director for the day.

3. Time Capsule Update: Cary Brown brought in a pressure cooker and told us about his research into how to put together a time capsule to last 100 years. It was decided that we will not bury the capsule but will probably put it on display in the Town Hall. It will need a plaque to explain what it is. He had

a list of suggestions for what to include in it. Erik suggested he contact Sarah Cox who is familiar with document preservation. Cary said he had spoken to Ruth, the town librarian who seemed familiar with preservation as well but would be glad for more information. Some suggestions for inclusion: black and white photos of town, and aerial shot, "Happy 350th banner" photo, class photos with names of students,... (suggested a pistol since this would not be the technology in 100 years)

Cary was thanked for his work and asked to return for a future meeting.

4. Annie asked that we discuss the flyers/postcard that she has been researching. They need to be ordered and sent soon to be of use for the opening on January 16th. Frank suggested we use the website instead, but most agreed we need to have a paper notice in addition to the website. She and Laura will compare the two printing options and go ahead with it. They will need to ask the BOS since the expense is over \$500. Meeting on Dec. 21st

5. Jan handed out info sheets for the January 16th event. She will contact Tina Sawtelle regarding flowers for the tables. Marion will contact Dave Ervin regarding the music. If there is an overflow in the main meeting room we will move to the fire bays. Frank will check with fire Chief to make sure that will be ok. Motion was made and approved for Jan to go ahead with any expenses for paper goods and refreshments. Jan will provide Frank with info for website asap. Scott agreed to be the MC for the event. Jan will ask the other two Selectmen to introduce VIPS and read their own proclamation at the 12/21st meeting.

6. Brian explained what he presented to the Select Board on Dec. 1st regarding the budget. After discussing the budget, expenses, souvenir sales, etc., he asked for the \$10,000 which was defined as our need last year, in addition to what we received. We will know more in January.

7. The "Farm to Fork/Table/new name" event was discussed. Frank asked for an agreement on whether it would be costumed, further defined as "period (17660 costuming)". It was decided that this could be optional. Frank asked for approval to buy the brass bells, one of which will be given to the town and displayed in Town Hall, the other will be auctioned off at the dinner along with other items to help defray the costs involved. The motion was made and approved. Frank explained that Flagg Hill will take the lead on this event, planning the menu, setting prices and doing the ticketing and planning since they have the resources to do it.

8 .Mast Tree Cutting: The events are set and Scott has been in contact with Breakaway Media LLC to document the events. A 5-6 minute fully edited film could be done for \$1980. It would involve filming all four events, interviewing key players and 2 days of editing. Questions asked were: could it be longer, at what cost, and could NH chronicle be involved?

Jan is charged with contacting Mast Way (for logistics) and Moharimet to see if they can also be involved.

9. The NH Militia offered to do an in-school presentation on 5 colonial careers for \$500. Jan suggested that the school enhancement schedule seemed full according to Carrie Baiche but Jan will mention it when she speaks to them on the 18th. Possibly as an activity for next fall.

10. Prices were set for new souvenir items as follows:

Long sleeve tee's \$18.00

Semiquincentennial tee's \$15.00

Hooded Sweats \$25

Approval was given for ordering wine glasses...cost \$1.74, which will sell for \$5.00 (Frank)

Coins...100 total of gold, silver, and bronze tone (Scott)

11. Passport to Lee: Jan showed a proto-type of the passport and read the instructions. She passed out the "guts" and stamp samples for everyone's perusal. These will be handed out in schools and at the Opening ceremony. It will be available for kids and adults. Printing was offered at a 25% discount at the Postal Center in Lee. It was suggested that we ask for the job to be done for free as the shop's donation to the committee, and we won't bother them again. Jan will do that. Approval was given for all expenses necessary to have the program up and running.

12. Sponsorship: discussion tabled to next meeting

13. Closing Ceremony ideas tabled to next meeting

14. Next Meeting scheduled for December 22nd at 9:00am

Meeting was adjourned at 11:20am